

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
BOARD MEETING Minutes
September 30, 2021**

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order: 6:07 pm

II. Welcome

- a. Moment of Silence
- b. Pledge of Allegiance

III. Attendance/Quorum:

- a. Directors roll call: WDixon, RHolmes, SWarden, Coladney, DRyan, DRessler, PThomas, ERubio, JTSmith, and HDavis (Arrived at 6:11pm)
- b. Quorum: Yes
- c. Legal Counsel: Jennifer Rey
- d. Staff/ Independent Consultants: Tabitha Wells

IV. Legal Notice: Published , 2021

V. Approval of Meeting Agenda:

- a. Changes or Modifications to Agenda (if any):

Motion to add Tracking of Hours to be submitted to the board to be added to the Agenda brought by JTSmith with a 2nd by WDixon. Votes are 9 for and 0 against Motion.

- b. Poll/Disclosure of Conflicts of Interest (if any): None

VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation): None.

VII. Consent Agenda:

Motion to accept the Consent Agenda brought by WDixon with a 2nd by Calodney with the votes being 9 for the Motion and 0 against.

- a. Board of Directors Meeting Minutes August, 2021
- b. August 2021 Statement of Financial Position (For Acceptance)
- c. August 2021 Statement of Activities (For Approval)
- d. August 2021 Treasurer's Report (For Acceptance)
- e. August 2021 Budget v. Actual (For Acceptance)
- f. August 2021 Check Register (For Acceptance)

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- g. Authorization of Payments (For Approval)

STAFF RECOMMENDATION: None

IX. Unfinished

- a. Office Rental Quotes- Skipped until C McClure arrives

X. New Business

- a. FY 2021-2022 Draft/ Preliminary Budget (For Approval)

Motion to correct budget to add an increase to Payroll Wages 7.65% bring the total to \$54,000 and Payroll taxes to \$4,500 bringing the total Operations Budget to \$168,771.25 and the Grand Allocation to \$2,709,510.15 brought by JTSmith with a 2nd by HDavis with the votes being 9 for and 0 against the Motion.

- b. Officer and Committee Chair Nominations:

Motion to Amend Motion and move current slate for the next board meeting brought by DRessler and a 2nd by JT Smith with the votes being 9 for and 0 against the motion.

- c. 2021-05 Draft Audit Report

XI. Committee Items and Reports:

- a. Investment Committee: Monthly performance Reports
- b. Grants Committee (None)
- c. Personnel Committee: (None)
- d. Audit Committee: (None)
- e. Bylaws /committee (None)

Motion to accept Committee Reports as presented brought by DRessler with a 2nd by WDixon. Votes are 9 for the Motion and 0 Against.

XII. Legal Counsel: None

XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation):

- a. Dr. Wallis
- b. Dr. Murella

XIV. Next Meeting Dates:

- a. Regular Meeting of the Board- October 21, 2021
- b. Grants Committee- To be determined

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- c. Investment Committee- To be determined
- d. Personnel Committee- To be determined
- e. Audit Committee- To be determined

XV. Adjourned:

Motion to Adjourn brought by DRessler and 2nd by WDixon with the votes being 9 for and 0 against the Motion.